



## ORANGE COUNTY MUSEUM OF ART INTERNSHIP PROGRAM

The Orange County Museum of Art's internship program offers practical museum experience to students interested in pursuing careers in the arts. The Orange County Museum of Art enriches the lives of a diverse and changing community through modern and contemporary art. Interns gain knowledge of how individual departments function within the context of the museum.

Intern applications are accepted on an ongoing basis throughout the year until positions are filled. Please attach a letter of recommendation, a resume, a current transcript, and a short academic writing sample. Please send the application and the aforementioned attachments in the same envelope. Incomplete applications will not be considered. Note that upon receipt of all materials an acknowledgement email will be sent. Please submit your application two months prior to your desired internship start date.

Please return this form with the aforementioned attachments to:

Dorothy McClelland  
Internship Program  
Orange County Museum of Art  
850 San Clemente Drive  
Newport Beach, CA 92660

For more information, please contact Dorothy McClelland at (949) 759-1122, ext. 204 or email [tours@ocma.net](mailto:tours@ocma.net)



# APPLICATION FORM

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Best Way to Contact \_\_\_\_\_

School \_\_\_\_\_ Expected Date of Graduation \_\_\_\_\_

Major \_\_\_\_\_

Faculty Supervisor \_\_\_\_\_ Telephone Number \_\_\_\_\_

Proposed starting and ending dates \_\_\_\_\_

Dates and times you are available to work \_\_\_\_\_

(Interns are required to work a minimum of 6 hours per week. Education Interns must be available one or more morning(s) from 9:30AM-12:30PM on Tuesday-Friday )

If interning for credit, indicate evaluation method and hours needed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How did you hear about this internship? \_\_\_\_\_

\_\_\_\_\_



## WORK/VOLUNTER EXPERIENCE

Dates Organization Title

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Duties

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Dates Organization Title

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Duties

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Dates Organization Title

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Duties

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Indicate academic, volunteer, or professional experience you have had in the following areas

Computer Skills/Software Programs

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Research

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Public Relations

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Teaching

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Photography

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Photoshop, Illustrator or other design experience

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## ACADEMIC EXPERIENCE

Please list relevant course work that has prepared you for this internship.

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Describe how this coursework has prepared you for an internship at the Orange County Museum of Art.

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## ESSAY QUESTIONS

Please answer the following questions on a separate page. Limit each response to 250 words or less.

1. Refer to the list of museum departments (<http://www.ocma.net/index.html?page=internships>) and list your top choices. Briefly describe your interests and qualifications in those areas.
2. Why are you interested in an internship at the Orange County Museum of Art? Include what you hope to achieve and what you feel that you can contribute, as well as how this experience will further your education and career.
3. Briefly discuss your career goals and what you would like to be doing five years from now.